BBT ARCHITECTS

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# POSITION: Net Zero Emerging Leaders Architectural Intern

## ABOUT BBT ARCHITECTS:

Over the past 50 years, BBT Architects has developed a dynamic architectural practice with a diverse portfolio of public, commercial, and interior design and planning projects. Across Oregon, we have developed a reputation for a thoughtful approach that promotes meaningful interactions. Our collaborative process focuses on conversation and curiosity. We believe that embedding these ideas in every action leads to better design, a more vibrant work culture, and enduring client relationships. As a woman-owned firm, BBT is guided by our core values: **Curiosity**, **Responsibility**, and **Courage**, which inspire us to create spaces that connect people to places while preserving resources. As community members and community makers, our team is motivated and passionate about designing for a better future.

## ABOUT THE POSITION:

BBT is seeking a motivated and creative Net Zero Emerging Leaders Architectural Intern to join our team. This is a hands-on opportunity to gain real-world experience, contribute to dynamic projects, and collaborate with a talented team of architects and designers. The ideal candidate is passionate about sustainability and architecture, and eager to learn and explore carbon-neutral solutions for the built environment.

This position is part of the Energy Trust of Oregon's Net Zero Emerging Leaders Internship (NZELI) Grant Program, which provides support for paid internships focused on advancing firm commitments toward AIA 2030, MEP 2040, or SE 2050 goals.

- Term: Approximately 12 weeks (January–March 2027)
- Schedule: 10–15 hours per week, totaling a minimum of 120 hours
- Location: Bend, Oregon (Remote candidates will be considered)
- Compensation: $25/hour
- Mentorship: A dedicated BBT mentor will provide supervision and support throughout the internship
- Outcome: Internship concludes with a formal presentation of results to the firm

## KEY RESPONSIBILITIES:

- Collaborate with BBT's Sustainability Lead to support the firm's on-going sustainability initiatives.
- Participate in sustainability-related project tasks, including:
    - Entering and updating firm projects in the AIA 2030 DDx by March 31, 2027.
    - Updating BBT's Sustainability Action Plan.
    - Analyzing project data and developing sustainability metrics to inform design practices.
- Prepare and deliver a final presentation summarizing internship work and outcomes.
- Participate in 1–3 Energy Trust-sponsored cohort sessions with other NZELI interns and mentors.

## QUALIFICATIONS:

- Must be currently pursuing studies or a recent graduate in a relevant field (architecture, engineering, sustainability, or design-related discipline).
- Demonstrated interest in sustainable design, energy efficiency, and carbon-conscious architecture.
- Strong design and problem-solving skills with attention to detail, organization, and clear communication.
- Familiarity with Revit and Adobe Creative Suite preferred.
- Familiarity with Life Cycle Analysis and Energy Modeling software preferred.
- Ability to work independently and collaboratively within a team.
- Availability to work 10–15 hours per week (minimum 120 hours over the internship period).
- Willingness to engage in grant-specific activities including reporting, data entry, and cross-cohort collaboration.

## COMPLIANCE REQUIREMENTS (per NZELI Grant Agreement):

- Internship activities must support BBT's AIA 2030 Commitment (energy and operational carbon reporting).
- Internship must be completed by March 31, 2027, to meet Energy Trust reporting deadlines.
- Intern's hours and compensation will be documented and submitted to Energy Trust for verification.
- Intern will prepare and deliver a final presentation on their NZELI internship activities.
- Both intern and mentor may be asked to participate in surveys, interviews, or provide feedback to Energy Trust.
- BBT will use a diversity, equity, and inclusion (DEI) lens in recruitment and hiring for this position.

## APPLICATION PROCESS:

We encourage you to apply if you are interested in experiencing a forward-thinking architectural firm. Please submit your resume, cover letter, and work samples/portfolio in a single PDF of no more than 10MB showcasing your work to employment@bbtarchitects.com.

**THE DEADLINE TO APPLY IS NOVEMBER 16, 2026.**

BBT Architects is an equal-opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

BBT Architects is dedicated to fostering a diverse and inclusive workplace. We encourage all qualified individuals to apply, regardless of race, ethnicity, religion, gender, sexual orientation, age, disability, or veteran status.